

HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR

Tel: 01622 892496 Email: clerk@headcornpc.org.uk



Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the PARISH COUNCIL for Headcorn will be held at the Village Hall (Longmeadow) on **Wednesday 11th October 2017 at 8.00pm**

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

C Carmichael (Parish Clerk)

6th October 2017

Members of the Public and Press are encouraged to come to the meetings and there are opportunities to address the Council, at the beginning and end of the meeting.

BUSINESS TO BE TRANSACTED

1.
 - (a) Apologies for absence received and confirmed by the Council.
 - (b) Enquiry whether anyone intends to film, photograph, or record during this meeting.
 - (c) Declaration of changes to the Register of Interests.
 - (d) Declarations of pecuniary or significant Interest regarding items on the agenda
 - (e) Requests for Dispensations.
 - (f) Declarations of Lobbying.
2. **Public Session** (Meeting adjourned – minute book closed)
3. To receive:-
 - (a) **Community Warden Report.**
4. To resolve that the minutes of the Council Meeting held on Wednesday 13th September 2017 be taken as read, confirmed as a correct record and signed by the Chairman.
5. Matters arising from previous minutes
6. Finance
 - (a) To agree Receipts and Payments
 - (b) Bank Reconciliation
 - (c) To review certified annual review from external auditor for year ended 31st March 2017 and agree actions required
 - (d) To review internal auditors report and agree actions required
 - (e) To consider a donation to the Headcorn Traders Christmas Event
 - (f) To consider a donation to the Heart of Kent Hospice

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7. Clerks update
8. To discuss alignment to Ashford Borough council and agree actions required
9. To approve the Hoggs Bridge Green project
10. To discuss application for Village Green Status of Land known as Spires Ash and agree action required
11. To discuss siting of Pedestrian Crossing at Wheeler Street and agree actions required.
12. To approve legal counsel letter concerning the recent appeal decision
13. **Correspondence:-** To receive and action as required
14. To receive the minutes of the following committees for information and to raise any queries arising from them:-

Planning Committee – 13th & 25th September

Open Spaces – 18th September

15. To Receive Reports from the following Working Groups and action as required:-

Neighbourhood Plan Group/Headcorn Matters

Finance Group

Affordable Housing Group

Play Scheme Group

Special Events Group

Emergency Plan Group

Remembrance Day Parade Group

Communications Group

Speedwatch Group

Days Green Inspection

16. To receive reports from any External Meetings attended by Councillors and agree any action required.
17. **Matters for information**, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at following meeting

Parishioners Questions (Meeting adjourned – minute book closed)

Meeting Closed