

HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR

Tel: 01622 892496 Email: clerk@headcornpc.org.uk



Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the PARISH COUNCIL for Headcorn will be held at the Village Hall (Longmeadow) on **Wednesday 12th July 2017 at 8.00pm**

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.


C Carmichael (Parish Clerk)
7th July 2017

Members of the Public and Press are encouraged to come to the meetings and there are opportunities to address the Council, at the beginning and end of the meeting.

BUSINESS TO BE TRANSACTED

1.
 - (a) Apologies for absence received and confirmed by the Council.
 - (b) Enquiry whether anyone intends to film, photograph, or record during this meeting.
 - (c) Declaration of changes to the Register of Interests.
 - (d) Declarations of pecuniary or significant Interest regarding items on the agenda
 - (e) Requests for Dispensations.
 - (f) Declarations of Lobbying.
2. **Public Session** (Meeting adjourned – minute book closed)
3. To receive:-
 - (a) **Policing Report**
 - (b) **Community Warden Report.**
4. To resolve that the minutes of the Council Meeting held on Wednesday 10th May 2017 be taken as read, confirmed as a correct record and signed by the Chairman.
5. Matters arising from previous minutes
6. Finance
 - (a) To agree Receipts and Payments
 - (b) Bank Reconciliation
 - (c) To approve incremental pay increase for the Clerk, increase back dated to anniversary date of 5th February 2017

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7. Clerks update
8. To discuss and take action required regarding protection against fire in the community
9. **Correspondence:-** To receive and action as required
10. To receive the minutes of the following committees for information and to raise any queries arising from them:-

Planning Committee – 14th & 26th June
11. To Receive Reports from the following Working Groups and action as required:-

Neighbourhood Plan Group/Headcorn Matters
Finance Group
Affordable Housing Group
Play Scheme Group
Special Events Group
Emergency Plan Group
Remembrance Day Parade Group
Communications Group
Speedwatch Group
Days Green Inspection
12. To receive reports from any External Meetings attended by Councillors and agree any action required.
13. **Matters for information**, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at following meeting

Parishioners Questions (Meeting adjourned – minute book closed)

Meeting Closed