

HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR

Tel: 01622 892496 Email: clerk@headcornpc.org.uk



Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the PARISH COUNCIL for Headcorn will be held at the Village Hall (Longmeadow) on **Wednesday 14th March 2018 at 8.00pm**

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.


C Carmichael (Parish Clerk)
8th March 2018

Members of the Public and Press are encouraged to come to the meetings and there are opportunities to address the Council, at the beginning and end of the meeting.

BUSINESS TO BE TRANSACTED

1.
 - a. Co-option of new Councillors
 - b. Signing of the Acceptance of Office

2.
 - a. Apologies for absence received and confirmed by the Council.
 - b. Enquiry whether anyone intends to film, photograph, or record during this meeting.
 - c. Declaration of changes to the Register of Interests.
 - d. Declarations of pecuniary or significant Interest regarding items on the agenda
 - e. Requests for Dispensations.
 - f. Declarations of Lobbying.

3. **Public Session** (Meeting adjourned – minute book closed)

4. To receive:-
 - a. Community Warden Report
 - b. Information regarding police issues in the village, as available

5. To resolve that the minutes of the Council Meeting held on Wednesday 14th February 2018 be taken as read, confirmed as a correct record and signed by the Chairman.

6. Matters arising from previous minutes

7. Finance
 - a. To agree Receipts and Payment
 - b. To agree Bank Reconciliation
 - c. To acknowledge receipt of Statutory Guidance on Local Government Investments
 - d. To acknowledge receipt of Non Domestic Rates Bill for Public Conveniences on Days Green

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8. **Correspondence:** - To receive and action as required
9. To discuss report from Open Spaces regarding car parking in Church Lane and related issues and agree further actions.
10. To consider results of Kent County Council traffic management surveys for Wheeler Street, Headcorn and agree actions required.
11. To discuss and agree road names for the development on site of former Headcorn Hall, Shenley Road, Headcorn.
13. To receive the minutes of the following committees for information and to raise any queries arising from them:-

Planning Committee – 26th February

Staffing Committee – 26th February

14. To Receive Reports from the following Working Groups and action as required:-

- e. **Neighbourhood Plan Group/Headcorn Matters**
- f. **Finance Group**
- g. **Affordable Housing Group**
- h. **Play Scheme Group**
- i. **Special Events Group**
- j. **Emergency Plan Group**
- k. **Remembrance Day Parade Group**
- l. **Communications Group**
- m. **Speedwatch Group**
- n. **Days Green Inspection**
- o. **R & B Group**

15. To receive reports from any External Meetings attended by Councillors and agree any action required.
16. **Matters for information**, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at following meeting

Parishioners Questions (Meeting adjourned – minute book closed)

Meeting Closed