



## HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR  
Tel: 01622 892496 Email: clerk@headcornpc.org.uk

### Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that a Meeting of the PARISH COUNCIL OPEN SPACES COMMITTEE for Headcorn will be held at the Village Hall (Parish Office) on **Monday 16<sup>th</sup> July 2018 at 7:00pm**

All members of the Committee are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

Signed by

*Caroline Carmichael*

Clerk

11th July 2018

Members of the Public and Press are encouraged to come to the meetings and there is an opportunity to address the Council near the beginning of the meeting.

### BUSINESS TO BE TRANSACTED

1. (a) Apologies for absence received and confirmed by the Council.  
(b) Enquiry whether anyone intends to film, photograph, or record any of the meeting.  
(c) Declaration of Changes to the Register of Interests.  
(d) Declarations of Pecuniary other significant Interests  
(e) Requests for Dispensations.  
(f) Declarations of Lobbying.
2. **Public Session** (Meeting adjourned – minute book closed).
3. To resolve that the minutes of the Committee Meeting held on Monday 14<sup>th</sup> May 2018 be taken as read, confirmed as a correct record and signed by the Chairman.
4. To receive an update on matters arising from the last meeting.
5. To receive a Budget Analysis report
6. To consider request to use Parsonage Meadow for a dog show on August 26<sup>th</sup> 2018 and agree any actions required
7. To consider request to use Parsonage Meadow for a Maidstone Childrens Centre event on August 1<sup>st</sup> 2018 and agree any actions required
8. To consider request to use Parsonage Meadow for a fundraising event for 3 Invicta School pupils for their World Challenge expedition to Costa Rica in 2019, events date August 10<sup>th</sup> & 24<sup>th</sup> and agree any actions required.



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9. To review rules for the burial ground to consider the inclusion of scattering of ashes and agree action required
10. To consider next steps for the extension to the existing burial ground at the rear of the Methodist Church
11. To further consider parking issues in the village and agree next steps
12. To discuss present arrangements for the mowing of open spaces and agree actions required
13. Village Inspection Walk report
  - (a) Issues Arising and any actions to be taken.
  - (b) Date of next walk
14. To receive correspondence and action as necessary.
15. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the next meeting.

Meeting Closed