



## HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR  
Tel: 01622 892496 Email: clerk@headcornpc.org.uk

### Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that a Meeting of the PARISH COUNCIL OPEN SPACES COMMITTEE for Headcorn will be held at the Village Hall (Green Room) on **Monday 17<sup>th</sup> July 2017 at 7:00pm**

All members of the Committee are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

Signed by

Caroline Carmichael  
Clerk  
10<sup>th</sup> July 2017

Members of the Public and Press are encouraged to come to the meetings and there is an opportunity to address the Council near the beginning of the meeting.

### BUSINESS TO BE TRANSACTED

1. Election of a Vice Chair
2. (a) Apologies for absence received and confirmed by the Council.  
(b) Enquiry whether anyone intends to film, photograph, or record any of the meeting.  
(c) Declaration of Changes to the Register of Interests.  
(d) Declarations of Pecuniary other significant Interests  
(e) Requests for Dispensations.  
(f) Declarations of Lobbying.
3. **Public Session** (Meeting adjourned – minute book closed).
4. To resolve that the minutes of the Committee Meeting held on Monday 15<sup>th</sup> May 2017 be taken as read, confirmed as a correct record and signed by the Chairman.
5. To receive an update on matters arising from the last meeting.
6. To receive a Budget Analysis report.
7. To review report on village Car Parking and to consider the way forward
8. To approve use of Parsonage Meadow by the Childrens Centre on Wednesday July 26<sup>th</sup> 2017
9. To discuss the planting of a poppy square on the High Street and agree actions required
10. To discuss Hoggs Bridge Green Project and agree course of action



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11. To discuss the concerns raised regarding the usage of the outlined additional land at Long Meadow for the purpose of burials
12. To discuss siting of Memorial Bench on Days Green and agree next step
13. To review cost of additional bench at Spires Ash
14. To receive an update on Christmas lighting
15. Village Inspection Walk report
  - (a) Issues Arising and any actions to be taken.
  - (b) Date of next walk
16. To receive correspondence and action as necessary.
17. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the March meeting.

Meeting Closed