

HEADCORN PARISH COUNCIL



Parish Office Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR
Tel: 01622 892496 Email: clerk@headcorn.org.uk

Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that a Meeting of the PARISH COUNCIL STAFFING COMMITTEE for Headcorn will be held at the Village Hall (Green Room) on Monday 26th February 2018 at 6:15pm

All members of the Committee are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

A handwritten signature in black ink that reads 'C Carmichael'.

C Carmichael (Parish Clerk)

21st February 2018

Members of the Public and Press are encouraged to come to the meetings and there is an opportunity for addressing the Council.

BUSINESS TO BE TRANSACTED

1. (a) Apologies for absence received and confirmed by the Council.
 - a. (b) Enquiry whether anyone intends to film, photograph, or record any of the meeting.
 - b. (c) Declaration of Changes to the Register of Interests.
 - c. (d) Declarations of Pecuniary other significant Interests
 - d. (e) Requests for Dispensations.
 - e. (f) Declarations of Lobbying.
2. Public Session (Minute book closed)
3. To resolve that the minutes of the Staffing Committee Meeting held on 31st May 2017 be taken as read, confirmed as a correct record and signed by the Chairman.
4. Matters arising
5. To agree date for annual review of staff salaries and to discuss and agree inflationary increases for all staff from agreed date of review
6. To consider an increase in the working hours of Assistant Lengthsman from part time to full time.
7. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the next meeting.

Meeting Closed