HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR
Tel: 01622 892496 Email: clerk@headcornpc.org.uk

Minutes of the Planning and Licensing Committee Meeting held on Wednesday 10h January 2018 at 7pm in Long Meadow, Village Hall, Headcorn.

Those present: Cllrs Dungey, James, Pyman, Selby & Walker.

Clerk: Caroline Carmichael

There were 2 parishioners

1.
   a. **Apologies for absence** were received and accepted from Cllr Davies due to a business commitment.
   b. **To seek notification on whether anyone intends to film, photograph or record any items of this meeting.** There were none recorded.
   c. **Declaration of changes to the register of interests:** There were none recorded.
   d. **Declaration of Pecuniary Interest or other interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the Agenda:** There were none recorded.
   e. **Requests for Dispensations:** There were none recorded.
   f. **Declarations of Lobbying:** There were none recorded.

2. **Public session** (minute book closed)

3. **The minutes of the meeting held on December 13th 2017** were duly approved and signed by the Chair after a correction to Item 4 Paragraph a) where and was replaced by any.

   7:10pm it was noted that the Chair, Cllr C Walker was unwell and it was agreed that the Vice Chair, Cllr Pyman would take over the meeting.

4. **Matters arising from the last meeting.**
   a. **Hammerstream** – All to maintain a watching brief and Clerk to continue to report any Intel received.
   b. **Junction Wheeler Street/Oak Lane** - the Clerk is waiting to hear from Crest Nicholson concerning a meeting with HPC to discuss the matter.
   c. **G&T allocation** – the Clerk to follow up on the request from Cllr Pyman to ascertain number of sites still to be allocated to meet the Local Plan requirement.
   d. **17/500815/BOC Land West Of Mill Bank - Removal of hedges at site**
      Nothing more from MBC on this matter and Clerk will follow up in early course.
   e. **Proposed Base Station Installation at 74903, Biddenden Road, Headcorn**
      Work at the site has commenced. No further action required.

f. **17/505703/FULL Harrison Car Sales Station Approach Headcorn Ashford Kent**
The clerk advised that the above application was approved by MBC at the planning committee meeting on December 19th. All to keep a watching brief on the site.

g. **Site Previously Occupied by Locks of Headcorn -** The Clerk was asked to ascertain the situation with the site and advise the committee. This matter is ongoing.

5. **Correspondence other than planning application.**

18 Forge Meadows Headcorn – confirmation received from MBC that there had been no appeal to the previous planning refusal and they have issued a letter requesting the removal of the structure that the site within 28 days.
Headcorn Neighbourhood Plan – email received from MBC advising that the officer dealing with the matter was on sick leave and HPC would therefore receive a response from Mark Egerton as soon as possible. Clerk to chase up
Correspondence from Mr. D Williams – email received requesting the answer to two questions concerning detail discussed at previous meetings. The Clerk advised that she was looking into the matter and would respond to him.

6. **Planning Applications to be considered**

17/506390/FULL Brambling Hawkenbury Road Hawkenbury Kent
Minor Material Amendment to condition 2 of 17/501061/FULL to vary approved plans.

17/506392/LBC Brambling Hawkenbury Road Hawkenbury Kent
Variation of Condition 5 of 17/501062/LBC for use of concrete instead of limecrete.

17/506393/FULL Brambling Hawkenbury Road Hawkenbury Kent
Variation of Condition 12 of 17/501061/FULL for use of concrete instead of limecrete

17/506441/LBC Brambling Hawkenbury Road Hawkenbury Kent
Listed building consent for creation of ensuite bathroom with new doorway created between existing studs; enlargement of master bedroom to allow provision of bathroom and dressing room at first floor level; installation of wood burning stove and flue creation of a mezzanine floor to the southern bay with separate stair to provide an open plan study space. Revision to 17/501062/LBC

The above applications were reviewed by committee en masse and it was agreed that given the committee had previously approved the plans and the overall footprint of the building remains the same that the matter would be left to the discretion of the conservation officer. The same would apply to the substitution of concrete instead of limecrete, though it was noted that MBC seem to have set a precedent by previously allowing this substitution
Referral to committee is not required.

17/505827/FULL Heronden East Sutton Road Headcorn
Conversion and extension to existing stables to provide residential annex to Heronden

17/506241/LBC Heronden East Sutton Road Headcorn
Listed Building Consent for conversion and extension to existing stables to provide residential annex to Heronden.

The above application were reviewed en masse and it was noted that although the house was in the Parish of Headcorn the annex was actually in the Parish of East Sutton.
The committee agreed that there was insufficient detail here to assess the application and this would not be considered until a full application accompanied by a design and access statement was received.

7. **Planning Appeals to be considered**

There were no appeals to consider

8. **Planning results**

The planning results were unavailable at the time of the meeting due to technical problems with the portal. The Clerk will circulate

9. **Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for discussion at future meetings.**

There were no items for discussion.

There being no other matters for discussion the meeting closed at 7.30pm

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Signed..... Date.....22-1-18